

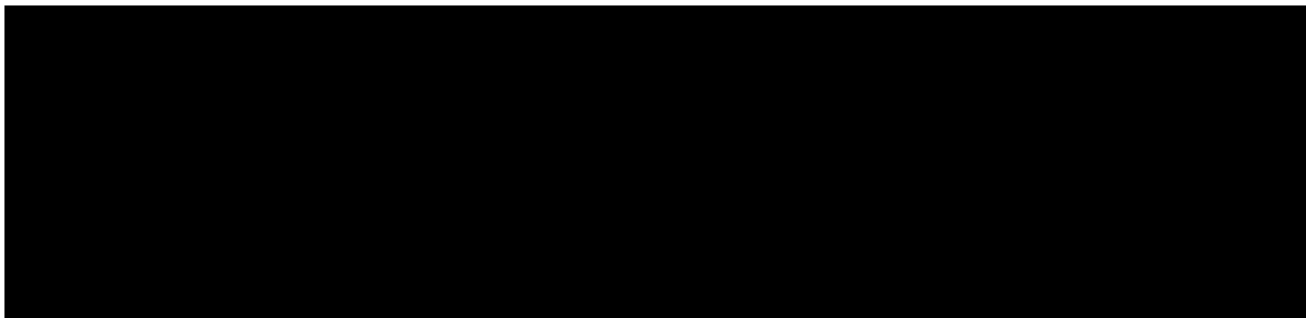
CONFIDENTIAL

25 April 1975

MEMORANDUM FOR: Deputy Director for Administration

**SUBJECT : Office of Personnel Report - Week Ending
25 April 1975**

25X1A



2. Pan American Airlines Last Flight from Saigon: At approximately 0300 hours Washington time on 24 April, Pan Am flew its last flight from Saigon and closed their office in Saigon. Passengers included all Pan Am employees, plus other evacuees, for a total payload of approximately 400 persons. This flight went from Saigon to Clark Field to Manila.

25X1A

3. Proposed Legislation: [REDACTED] of OGC called to ask for certain information about Agency positions in the Executive Pay Scale. He advised us that he was looking into proposed legislation by Senator Kennedy which, if enacted, would require senior Government officials in the EP bracket to keep very careful records of their outside correspondence for possible review by the public. In addition, these same officials would be required to have their daily calendars available for public scrutiny.

4. Summer Only Program: EOD dates have been established for 175 summer only employees. The first of these will enter on duty on 15 May.

5. Excerpt from Mike Causy's "Federal Employee Newsletter" of 22 April 1975:

CPYRGHT

"SUPERGRADERS: The House Post Office-Civil Service Committee will hold hearings later this spring on legislation that would give supergraders---

CONFIDENTIAL

E 2 IMPDET
CI by 012752

CONFIDENTIAL

CPYRGHT

GS 16, 17 and 18 workers---whose pay has been frozen at \$36,000 the chance to get higher annuities. The plan by Chairman Henderson would let the supergraders pay more into the GS Retirement Fund, based on salaries they would be getting if the \$36,000 limit were not in force. For many of the supergraders the chance to boost their high-three year average---even if they aren't getting the extra money---could mean annuities worth \$5,000 per year over the above the amounts now due them."

(Reported previously at 8:30 Meeting.) The Civil Service Commissioners are not in favor of this legislation.

6. New Professional Brochure: The final mock-up of the new professional recruiting brochure has been received from Visual Aids/OL with the changes in photography called for following recent DDA review. The new version of the brochure is now being reviewed in OP.

7. Summer Interns: Fifty-four Interns remain in process. In the last two weeks, one applicant was a security reject and one returnee cancelled to accept a White House summer job. Thirty-five Interns are now cleared.

8. Co-op Conference: Our two Co-op Coordinators, along with 650 others, attended the Eleventh Annual Conference on Cooperative Education in St. Louis last week. Encouraging were reports of two successful programs to enroll minority students in engineering and scientific curricula.

9. Co-op Visitation: The Agency Co-op Coordinators were visited on 23 April by the Associate Coordinator from Indiana State University.

10. APP: This week we completed our review of APP reports and format with personnel representatives of the career services, with representatives of the OTR Plans Staff, with the Director of EEO and with the Hispanic Coordinator.

11. Suggestion Awards: The Chairman of the Suggestion and Achievement Awards Committee approved 12 suggestion awards on 18 April 1975: 11 cash awards totaling \$1,085 and one Certificate of Appreciation.

CONFIDENTIAL

CONFIDENTIAL

12. Rehired Annuitants: During the week I approved the following rehired annuitant cases for the Directorate of Administration:

25X1A [REDACTED] -- Office of Training --
Independent Contractor -- one-time service.

25X1A [REDACTED] -- Office of Logistics --
Independent Contractor -- one-year extension.

Coming Events:

1. As of this date, 603 retirees have indicated they will attend Alumni Day activities on 26 April 1975.

2. We plan to prepare a draft paper on projections and other matters that are related to the eventual decision on whether to offer voluntary/involuntary retirement.

(Signed) F. W. M. Janney

F. W. M. Janney
Director of Personnel

Distribution:

- 0 & 1 - Addressee
- 1 - DD/Pers/SP
- 1 - DD/Pers/R&P
- 1 - DD/Pers/P&C
- 1 - C/SAS
- 1 - D/Pers Subject File
- 1 - D/Pers Chrono

25X1A

OD/Pers/[REDACTED]jmm (25 Apr 75)

CONFIDENTIAL